**Town of Alstead**

**Complete Streets Policy Development**

**Task Force Meeting #2**

**April 16, 2024**

**10:00 a.m. to 11:30 a.m.**

***Alstead Town Offices***

***Conference Room***

***15 Mechanic Street***

***Alstead, NH 03602***

**AGENDA**

1. **Recap of Meeting #1** – 10 minutes

*A recap of Meeting #1, including a review of meeting notes as well as report-outs of activity that occurred since then.*

1. **Public Engagement Materials** – 20 minutes

*SWRPC staff will provide an update on how they addressed feedback on draft outreach materials and coordinate with Task Force members on the deadline for public input, and to finalize promotion and distribution plans.*

1. **Policy Development Discussion** – 40 minutes

*An open discussion about the questions from the homework assignment shared between meetings. SWRPC will ask follow-up questions related to comments and share best practices relative to the first few sections of a complete streets policy (i.e., Vision, Users and Modes, Projects and Phases, and Exceptions).*

1. **Data Collection and Technical Analysis** – 10 minutes

*SWRPC will suggest a handful of transportation-related studies or analyses (including field data collection) that the Town could request to improve their understanding of safety concerns like speeding.*

1. **Next Steps and New Meeting Day/Time** – 5 minutes

*Discuss choosing another day or time to schedule remaining meetings that does not conflict with any schedules. Introduce upcoming topics: designation of street types and development of additional sections of the policy.*

List of Handouts

1. Final Draft Outreach Materials
2. Kick-off Meeting Notes
3. Data Collection Technical Assistance Options